



Town of Plymouth

Planning Board Meeting

Plymouth Town Hall

Plymouth, NH 03264

November 6, 2014

Final – Approved 12.4.14

MEMBERS PRESENT: Mike Ahern (Chair) **excused**, John Randlett (Vice Chair), John Kelly, Bob Dragon (Alternate), Jack Scarborough, Bill Bolton (Select Board Rep.)

OTHERS PRESENT: Sharon Penney, Plymouth Town Planner

CALL TO ORDER: John Randlett called the meeting to order at 6:30 p.m. Roll call of members was completed.

GENERAL PUBLIC COMMENTS:
None

ADMINISTRATIVE MATTERS:

Review of October 2nd and October 16th, 2014 minutes.

- ❖ John Kelly made a motion to accept the October 2nd, 2014 minutes as written, seconded by Bill Bolton. All in favor.
- ❖ Jack Scarborough made a motion to accept the October 16th, 2014 minutes as written, seconded by John Kelly. All in favor.

CORRESPONDENCE:

- ❖ Sharon Penney passed around paperwork regarding North Country Council final public hearing/open house on the North Country Regional Plan on November 19, 2014 at NCC offices in Bethlehem. She also mentioned she e-mailed everyone regarding the NH Municipal Association annual conference in Manchester on November 12th and 13th, 2014. If anyone is interested in attending, please let her know so that she can pay the registration fees and set up a car pool.
- ❖ John Kelly asked Sharon Penney about her thoughts on these meetings.

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- ❖ Sharon Penney stated that there are several interesting topics and that he should reference the October 27th e-mail she sent to him for the details.

NEW BUSINESS:

Overview of zoning amendment season

- ❖ Sharon Penney mentioned that it is that time of year again for the Planning Board and the citizens to look and see if there are any changes that need to be made to the Zoning Amendments recommend changes for public vote at town meeting in March 2015. She mentioned the time frame for petitioned changes is from November 10th to December 10th, 2014.
- ❖ She suggested a couple of basic definition changes regarding 'tourist home' and 'bed and breakfast'.
- ❖ Code Enforcement Officer Brian Murphy and Sharon Penney also believe there should be an expansion of the master sign plan language in the zoning ordinance as the present language is sparse. At the conclusion of the Master Plan update, she recommends that the zoning ordinance be comprehensively revised.
- ❖ John Randlett asked if she and Brian Murphy found any verbiage that needed to be changed.
- ❖ Sharon Penney stated they have not done that yet but wanted to bring these specific ideas for change to the planning board for their input.
- ❖ John Randlett asked what they have planned for the November 20th, 2014 meeting.
- ❖ Sharon Penney stated that they have a site plan review for O'Reilly Auto Parts.
- ❖ John Randlett asked Sharon Penney if she could add this discussion to the agenda for the November 20th, 2014 meeting.
- ❖ John Kelly asked if they could have a joint meeting with the Zoning Board of Adjustment to discuss changes to the Zoning Ordinance.
- ❖ Sharon Penney stated that they could not do that by RSA protocol. Changes to the zoning ordinance are the purview of the Planning Board. The Zoning Board of Adjustment is the interpretive/judgement body for the Zoning Ordinance. Any and all changes originate at the Planning Board level or by the BOS or public petition and are then voted on at town meeting.
- ❖ Sharon Penney stated that the Planning has meetings to work on potential changes and then present at a public hearing for input before the changes are voted on by the PB to be given to the Selectboard and town attorney for review. Once this is accomplished, warrant articles are written and then voted on by the public at Town Meeting.

UNFINISHED AND OTHER BUSINESS:

Master Plan consultant search update

- ❖ Sharon Penney noted that the ad for the consultant has been posted in several papers and on several websites.
- ❖ John Kelly asked if it was in the Laconia Citizen.

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- ❖ Sharon Penney stated that they may be able to do that, however, would like to see what they get for responses from these first as the ads cost at least \$100-\$200 each and are quite expensive.
 - ❖ John Randlett mentioned the Pennysaver as well.

PUBLIC COMMENTS:

- ❖ Frank Miller spoke to the definitions in the Zoning Ordinance. He stated these should correlate with other state and federal agency definitions. He feels the Board should make sure they stay in the boundaries of these agencies. He stated he would be happy to help with this process.
- ❖ Sharon Penney observed that the zoning ordinance definitions need to be subjective to the Town and reflective of their needs as a primary goal, with any correlation to other code listings being secondary.

ADJOURNMENT:

- Jack Scarborough made a motion to adjourn; motion seconded by John Kelly. All in favor. Meeting adjourned at 6:58pm.

PLEASE NOTE:

The public is invited to attend all meetings of the Planning Board. During official public hearings, the public is welcome to speak. For other items the public may speak at the discretion of the chair/board. Files on the applications and items above are available for inspection in the Planning Department in Town Hall, from 8:00 a.m. to 4:30 p.m., Monday through Friday. These applications and items are subject to change prior to final action. Contact the Planning Department if you have questions or comments about these or any related matters or if you have a disability requiring special provisions for your participation at 536-1731 or you can e-mail the Town Planner, Sharon Penney at: spenney@plymouth-nh.org.

Respectfully Submitted,
Lisa Vincent