Received on: _____ Issued on: _____ Permit number: _____

APPLICATION FOR BUILDING PERMIT
TOWN OF PLYMOUTH, NH

IDENTIFICATION OF PROPERTY OWNER/LESSEE

If applicant is different than owner or lessee, provide authorization for applicant to act on behalf of owner or lessee. The approved permit will be mailed to OWNER unless otherwise requested.

applicant: _____

owner: _____

mailing address: _____

telephone: _____ tax map number: ____ - ____ - ____

street address of property: _____

I certify that the information contained in this Building Permit application is accurate and complete to the best of my knowledge. I understand that any Permit issued based on inaccurate information is subject to immediate withdrawal. I understand that the decision to issue this Permit is subject to appeal to the Zoning Board of Adjustment. Such appeal must be taken within thirty (30) days of the issuance of the Permit and implementation of this proposal during that time period is at the owner's risk.

I understand that the approved Permit must be prominently displayed within 72 hours of issuance of the Permit and for the duration of the construction. Failure to display the Permit during this time period is sufficient grounds for withdrawal of the Permit. I must schedule mandated inspections at least 24 hours in advance.

I understand that the Town reserves the right to retain all or some of the permit fee if the work outlined is changed or not completed. A minimum fee of $25.00 plus any square footage modifier will be charged for processing the application.

Owner's Signature: _____

APPLICATION FOR:

- ☐ New building or accessory structure
- ☐ Manufactured housing, modular home or other prefabricated structure
- ☐ Interior alteration
- ☐ Addition to existing structure
- ☐ Demolition (requires EPA notification)
- ☐ Exterior sign
- ☐ Off street parking space(s) or facility
- ☐ Pavement of a previously unpaved surface
- ☐ New driveway connecting to a Town road
- ☐ Fuel storage tank(s) of 1,000 gal. or more.
- ☐ Other: _____

APPLICATION FEE

Principal or Minor Structures (*minimum fee $25*):

- ☐ Renovations: $0.10 per square foot.
- ☐ New Construction/Addition: NON-RESIDENTIAL: $0.20 per square foot.
- ☐ New Construction/Addition: RESIDENTIAL: $0.30 per square foot.
- ☐ Towers: $100

Accessory Structures (garage, fence, shed, deck, fuel storage tank, etc.) (*Minimum fee $25)*:

- ☐ NON-RESIDENTIAL: $0.10 per square foot.
- ☐ RESIDENTIAL: $0.05 per square foot.
- ☐ Miscellaneous: (demolition, pavement, new driveway, etc.) $25
- ☐ Signs: $25

Date paid: _____ Amount: _____ Received by: _____

DESCRIPTION OF PROJECT

Briefly describe the project: _____

Proposed use of property: _____

Describe how the use of the property will be changed or affected by the proposed construction:

_____

ADDITIONAL REQUIRED INFORMATION

1. Will construction increase the number of dwelling units on the lot?
   ___ **Yes** – from ___ to ___ ___**No**
2. Is proposed construction in a flood plain or flood hazard zone?
   ___ **Yes** – elevation of lowest floor ____ft ___**No**
3. Is construction valued at $500,000 or more?
   ___ **Yes** (Notify US Census Bureau) ___**No**
4. Will project result in ANY construction/demolition debris to be transported to the Recycling Facility?
   ___ **Yes** (estimated amount: _____) ___**No**
   If yes, a signature on Page 5 is required
5. Will there be stripping or removal of 260 linear ft or 160 sq ft or more of regulated asbestos-containing material?
   ___**Yes** (EPA notification required) ___**No**
6. Is Permit for modular building or building component(s)?
   ___**Yes** (see #4 on signature page) ___**No**
7. Is the application to repair or reconstruct after a flood-related event?
   ___**Yes** (answer the following four questions) ___**No**
   7a. Is the structure located in a special flood hazard area?
   ___ **Yes** ___**No**
   7b. Is the structure insured against flooding?
   ___**Yes** ___**No**
   7c. Did you receive insurance compensation for damages incurred in the event?
   ___**Yes** ___**No**
   7d. Enter the repair costs of all damages to the building as determined by the insurance adjustor on the NFIP Proof of Loss worksheets. $_____
   Reference: **Document #** _____, **Page**_____, **Line**_____
8. Is any portion of this property in Current Use?
   ___**Yes** ___**No**
9. Projects involving underground excavation are required by RSA 374:48 to contact utilities through "DigSafe" at 1-888-344-7233.

INCLUDE A LOT PLAN (Site Plan) INDICATING

a. The dimensions of the lot, including road frontage
b. Location of proposed NEW construction
c. Location of existing building(s) with proposed addition(s)
d. Location of proposed and/or existing driveway and parking
e. Clearly designated front, side and rear setbacks, including distance from existing structures
   to property boundaries
f. For **FREESTANDING SIGNS**, show location of sign on property and setbacks from property boundaries
g. If #8 on Page 2 is **YES,** please show portion, dimensions and location of property to be removed from Current Use.

No Building Permit will be issued for new construction, additions or other exterior work without this information.

INCLUDE A PROJECT PLAN INDICATING:

a. Floor plan of existing building (show each dwelling unit)
b. Floor plan of proposed construction (show each dwelling unit)
c. Construction plans w/ location and size of windows and doors and all dimensions
d. For SIGNS – obtain Sign Permit Application.

No Building Permit will be issued for projects involving new construction, additions to existing buildings, or interior renovations without this information.

DEPARTMENTAL APPROVALS

1. **Plymouth Fire Department** (536-1253) approval required for all new construction, renovations or additions, including decks, sheds, garages, etc. (Comments):

   Fire Chief's Signature: _____ date:_____

2. **Plymouth Recycling Center Supervisor** (536-2378) approval required for all projects that will generate waste to be brought to the Incinerator/Recycling Facility. (Comments):

   Superintendent's Signature: _____ date:_____

3. **Plymouth Highway Department Manager** (536-1623) approval required for all projects that require connection to a town road. Connection to a state maintained road requires the approval of the State of NH Dept. of Transportation. (RSA 236:13) (Comments):

   Highway Manager's Signature: _____ date:_____

4. **Plymouth Village Water and Sewer District** (536-1733) approval required for all new construction and exterior additions with plumbing for any properties within the precinct boundaries. (Comments):

   Administrator's Signature: _____ date:_____

5. If town sewer is not required, provide the following information from the **NH Department of Environmental Services, Division of Water Supply and Pollution Control** (271–3503):

   a. Construction approval number:_____ date:_____

   b. Size and/or type of system:_____

6. **New Hampshire Energy Code** (271-2431) approval required for "All new buildings and structures or portions thereof or additions to existing buildings that provide facilities or shelter for public assembly, educational, business, mercantile, institutional, storage and residential occupancies, as well as those portions of factory and industrial occupancies designed primarily for human occupancy, shall conform to the thermal and lighting standards established by this code."

   Approval Number: _____ date:_____

ZONING CERTIFICATION OF PROPERTY

PID #: ____ -____

Zone: _____

Acreage: _____ac

Frontage: _____ft

Proposed Use: P ____ SE____ V____

Is the proposed use ***qualified*** in the Zoning Ordinance? No ___ Yes ___

If ***yes***, is it by:

Area _____ (min.)

Frontage _____ (min.)

From Table: Art. ___, Sect. ___

Definition: _____ _____ (term)

If property has pre-existing, non-conforming status, describe: _____

_____

_____

PLANNING SECTION

If this property has obtained Site Plan Review or was created due to a Sub-Division (since 2000):

NOD #: _____

If the property has been subject to a ZBA decision:

V ___

SE___ (list conditions, if any)_____

_____

NOD #: _____

Planner's Signature: _____Date:_____

Code Enforcement:_____ Date:_____

(Sub-division or Homeowner's Assn. covenants are not enforceable by the Town **if they vary in any way** from the language of the Zoning Ordinance)

CONTRACTOR INFORMATION

Please list the contact information for any contractors involved in your project:

- GENERAL CONTRACTOR: _____

_____

Phone: _____

- ELECTRICAL:
NH LICENSE #: _____
Exp: _____

_____

_____

_____

Phone: _____

- PLUMBING:
NH LICENSE #: _____
Exp: _____

_____

_____

_____

Phone: _____

Oil Burner and LP Gas Installation Permits must be obtained from
the Plymouth Fire Dept, 42 Highland St, Plymouth 03264 (536-1253)

Inspections Required:

Notes:

FOUNDATION/COMPLIANCE : _____

☐ _____

FRAME : _____

☐ _____

ELECTRICAL : _____

☐ _____

PLUMBING : _____

☐ _____

INSULATION : _____

☐ _____

FINAL : _____

☐ _____

TO BE COMPLETED BY TOWN OFFICIALS

1. Issuance of this permit authorizes the creation of a dwelling unit or units that may be occupied by no more than three (3) unrelated persons pursuant to the Zoning Ordinance definition of "Family, Unrelated" as amended on March 15, 1988.

   ☐ **yes** ☐ **no**

2. Issuance of this permit authorizes construction pursuant to a decision of the Zoning Board of Adjustment. Such decision is subject to appeal within twenty (20) days of the Zoning Board of Adjustment decision, therefore implementation during this time period is at the owner's risk.

   ☐ **yes** ☐ **no**

3. The work performed under the building permit includes the installation of a certified modular building or building component meeting the requirements of the Department of Safety administrative rules Chapter SAF-C 3300.

   ☐ **yes** ☐ **no**

4. The Asbestos NESHAP work practice standards established by the EPA apply to all renovations and demolitions of facilities that contain at least 80 linear meters (260 linear feet) of regulated asbestos-containing materials (RACM) on pipes, or 15 square meters (160 square feet) of regulated asbestos-containing materials on other facility components, or at least one cubic meter (35 cubic feet) off facility components where the amount of RACM previously removed from pipes and other facility components could not be measured before stripping. All demolitions must notify the appropriate regulatory agency, even if no asbestos is present at the site, and all demolitions and renovations are "subject" to the Asbestos NESHAP insofar as owners and operators must determine if and how much asbestos is present at the site.

5. Application for Building Permit:

   ☐ Approved as presented.

   ☐ Approved with condition(s): _____

   _____

   ☐ Disapproved for the following reason(s): _____

   _____

_____ Date: _____

Building Inspector / Code Enforcement Officer