



Town of Plymouth Select Board Meeting Minutes Plymouth Town Hall Plymouth, NH 03264

April 14, 2014

Members Present: Mrs. Valerie Scarborough Chairperson, Mr. Mike Conklin, Mr. Bill Bolton, Mr. Neil McIver, Mr. Armand Girouard

Members Absent:

Others Present: Mr. Paul Freitas

6:00 pm. Mrs. Valerie Scarborough called the meeting to order and Mr. Armand Girouard led in the Pledge of Allegiance.

Approval of Minutes:

- ❖ Minutes of March 24, 2014 Work Session
 - Mr. Mike Conklin made a motion to approve the minutes; seconded by Mr. Bill Bolton. All in favor.
- ❖ Minutes of March 24, 2014 Board of Selectmen Meeting
 - Mr. Bill Bolton made a motion to approve the minutes; seconded by Mr. Neil McIver. All in favor.
- ❖ Minutes of March 31, 2014 Work Session
 - Mr. Conklin made a motion to approve the minutes; seconded by Mr. Bolton. All in favor.

Announcements:

The following announcements were made:

- The Select Board will meet on the following dates:
- **Regular meetings** – 6:00PM: Monday, April 28th and May 12th, 2014, and Tuesday, May 27th, 2014
- Work review sessions prior to the regular meeting will start at 5:00PM
- Town offices will be closed on Friday, May 2nd, 2014 for electrical infrastructure and generator installation
- Town offices will be closed on Monday, May 26th, 2014 in observance of Memorial Day. The Plymouth Memorial Day parade will be held at 10:30 a.m. (line- up begins at 10:00 a.m. at the armory)

All of the above meetings will be held in the Town Hall, unless otherwise posted

- Weather observations for the month of March are available in the Town Hall.
- Citizens wishing to be listed on the Select Board's Agenda should notify the Town Hall before 12:00 PM the Friday before the scheduled meeting.

Personnel: *None*

Plaque Presentations:

Appointments:

- Omer Ahern – reappointment to the Zoning Board; motion to approve the appointment by Mr. Bolton; seconded by Mr. Conklin. All in favor.
- John Randlett – reappointment to the Planning Board; motion to approve the appointment by Mr. McIver; seconded by Mr. Conklin. All in favor.
- Robert Dragon – reappointment to Planning Board Alternate; motion to approve the appointment by Mr. Girouard; seconded by Mr. McIver. All in favor.
- Paul Wilson – reappointment to Conservation Commission, as full member; motion to approve the appointment by Mr. Bolton; seconded by Mr. McIver. All in favor.
- Gisela Estes – reappointment to Conservation Commission; motion to approve the appointment by Mr. McIver; seconded by Mr. Girouard. All in favor.
- Lisa Doner – reappointment to Conservation Commission; motion to approve the appointment by Mr. Bolton; seconded by Mr. Conklin. All in favor.

Updates and Recommendations:

Anne Abear asked for a motion to approve the following:

- Investment Policy – motion made by Mr. Conklin; seconded by Mr. Bolton. All in favor.

6:15 PM PUBLIC HEARINGS:

1. **To accept unanticipated funds from a Homeland Security Grant for upgrades to the Plymouth Police Department's Emergency Dispatch Center.**
Chief Lefebvre and Mr. Freitas, speaking on behalf of Paul Hatch, asked that the Board accept a grant, awarded by Homeland Security for renovations to the Plymouth Police Department's dispatch center. The grant amount is \$46,526.00 with a cash match from the town of \$46,526.00, for a total project cost of \$93,052.00. The BOS approved pursuit of this grant at a previous meeting. Mr. Bolton made a motion, seconded by Mr. Girouard, to accept the grant. All in favor.
2. **To designate a portion, not to exceed \$10,000, of unanticipated revenue from the logging operation across from Plymouth Municipal Airport to be utilized for the town's portion of the airport master plan project/grant.**
Anne Abear reported that the logging operation on the airport property has brought in an unanticipated revenue of \$76,000. This public hearing is to request the Board earmark \$10,000 of that revenue to be utilized as the Town's portion of the Master Plan Project. The Town is applying for a grant in the amount of \$125,000 for this project and is required to match the grant with an amount up to 5%. This grant application is through the FAA and is applied to through the State of NH. Colin McIver spoke briefly about work on the Airport Master Plan. Arlene Stoppe spoke in favor of this expenditure. A motion was made by Mr. Girouard; seconded by Mr. Conklin, to designate this money as specified. All in favor.

6:33 PM Public Hearing Concluded

Updates and Recommendations Continued:

- Purchasing Bid Policy – A brief review of this policy was made by Anne Abear. All present, including the Town Administrator, felt that the policy was reasonable. The policy was reviewed and updated previously. A motion for approval was made by Mr. Conklin; seconded by Mr. Bolton. All in favor.

Correspondence:

The BOS wrote a letter on behalf of the people of Plymouth for the Town meeting Petitioned Warrant article #2. It will be sent to the proper dignitaries.

New Purchase Orders:

- **Police Department:** Taser International; \$10,395.45; for 10 tasers with accessories and Taser Assurance Plan. Chief Lefebvre explained the need to replace tasers. A motion was made by Mr. Girouard; seconded by Mr. McIver to approve this purchase order. All in favor.

Committee Reports:

- Mrs. Scarborough attended a Plymouth Village Water and Sewer meeting. Proposed projects such as replacing a section of the sewer main on Fairgrounds Road and Tenney Mountain Highway were reviewed, along with the Master Plan for Water and Sewer.
- Mrs. Scarborough also attended an Airport Master Plan meeting. Stantec will take care of the grant application, coordinating with the Town and Planning Board, and execution of the Airport Master Plan.
- Mr. McIver and Mr. Bolton attended a Planning Board work session. A statement was made that there was no reconsideration request for a decision of the board regarding Tenney Mountain Highway and the further development of the McGinley property.
- Mr. Girouard attended a Plymouth Chamber of Commerce meeting. Business after hours, the music festival, annual dinner, re-election of Board members, balance sheet and finances were discussed.
- Mr. Bolton attended a Conservation Commission meeting. Snow removal from a trail parking area had been a concern. They are mapping all the hiking trails in town. The website is being worked on, which will include the hiking maps. A kiosk for the Fauver property is being considered.

New/Unfinished Business: None

Public Comment:

Final CCC meeting: Tuesday, April 22, 2014 @ 5:30 in Town Hall.

Spring Fling: Saturday, May 3rd and Sunday, May 4th, 2014.

Earth Day: April 22, 2014

Mrs. Scarborough asked for a motion to adjourn. Mr. Conklin made a motion, seconded by Mr. Bolton. All in favor.

Adjourn: 6:56 PM

Respectfully submitted,
Dawn Roach