

**PLYMOUTH PLANNING BOARD
DESIGN REVIEW PHASE APPLICATION**

The undersigned Owner hereby submits to the Plymouth Planning Board a **design review phase application** for a proposed subdivision entitled " _____ " located at the following address _____ with tax map and parcel numbers _____-_____-_____. The total acreage involved in the subdivision is _____, being subdivided in the following manner: _____

The Owner understands that this **design review phase application** must be filed with the Community Planner at least 21 days prior to a regularly scheduled meeting of the Board. The Owner also understands that this review is informal in nature and is separate and apart from formal subdivision consideration. There will be no formal approval nor disapproval and time limits for planning board action provided in RSA 676:4 do not apply.

I hereby designate _____ as the representative(s) to whom all communication with the Owner may be addressed.

date of application

signature of Owner

Owner

Applicant/Representative

name: _____

address: _____

telephone: _____

e-mail: _____

The following items must be included with Application:

- Four paper copies of the *design review phase plan* showing the following information:
 1. Site location map placing the parcel in the context of the community;
 2. A site assessment showing pertinent features of the site;
 3. An indication of any future subdivisions contemplated in or adjacent to the site;
 4. A topographic map of the site;
 5. Any soils information, percolation, or test pit data that has been gathered; and
 6. An accurate sketch showing the proposed layout of lots, streets, recreation areas and easements.
- A list of all abutters and their addresses, as indicated in the Town's records, not more than five days prior to the filing date.
- Notification fee: (\$5.00/name from notification list, see page 2) \$ _____

Application received on: _____ by: _____

Fees received on: _____ by: _____ amount: _____

NOTIFICATION LIST

1. Include the applicant.
2. Include the representative (if different than applicant).
3. Include the owner (if different than applicant).
4. Include all abutters, as indicated on Town records no more than 5 days prior to application date.
5. Include any holders of conservation, preservation or agricultural preservation restrictions.
6. Include all professionals who have stamped the plans.
7. List the owner of more than one parcel only once.
8. **Copy names and addresses onto two sets of mailing labels and submit the labels with the application.**

NAME	ADDRESS	TAX MAP #
<hr/>		
applicant		
<hr/>		
representative (if different than the applicant)		
<hr/>		
owner (if different than the applicant)		
<hr/>		
Professionals who have stamped the plans		
<hr/>		
Holders of conservation, preservation or agricultural preservation restrictions		
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_____ Check here if list is continued on back or separate page.

_____ **Total number of names on this list (including applicant, owner & representative)** x \$5.00 each = \$ _____ (see page 2)