



TOWN OF PLYMOUTH PLANNING BOARD WORK SESSION PLYMOUTH TOWN HALL PLYMOUTH, NH 03264

May 3, 2018

CALL TO ORDER: Rebecca Hanson called the meeting to order at 6:30 p.m. Roll call of members was completed.

MEMBERS PRESENT: Rebecca Hanson (Chair), Maryann Barnsley, Bridget Powers (Non-Recording Secretary), Jack Scarborough, Bonnie Sears, Bill Bolton

MEMBERS ABSENT: Steve Whitman, Chris Buckley

OTHERS PRESENT: Brian Murphy, Land Use & Planning Director

REVIEW OF MINUTES:

- **April 19, 2018 Minutes:**

Rebecca Hanson commented that she found the minutes to be amusing to read. They are enjoyable. Jack Scarborough made a motion to accept the minutes as amended; seconded by Bonnie Sears. All in favor, Bill Bolton abstaining.

ADMINISTRATIVE MATTERS:

- Rebecca Hanson stated she didn't have a lot to report. She is trying to meet with Poli to finish work on formatting the Master Plan. She noted that there is a timing crunch and said she would take over the project to finish it. She will fix the graininess that appears in sections.
- Bill Bolton was astounded that Rebecca would be able to correct this problem. He was under the impression that it was a bad resolution. Rebecca calmly explained that it may not have been imported into the program correctly. It may have been screen shot instead. She continued by saying that it might be more work than she would like to do, but at this point it is probably what will need to happen. Hopefully she will be able to meet with Poli tomorrow.
- Jack Scarborough offered his help. He has a good background in imagery. Rebecca thanked him and stated that she has access to the program as well as the ability to do it. This is the back-up plan.
- Rebecca Hanson invited the PSU students working on the data book, volume 2, to introduce themselves and explain what they did:
 1. William Mack – Worked on updating the library section and transportation section
 2. Matt Ordley – Inquired if Rebecca received the final updated version. She has not. Matt wanted to know if anything needed to be added.
 3. Jack Caughlin – Worked on the Plymouth history section. He learned a lot about the history of Plymouth. There's a lot more history than he thought. He enjoyed working on it.

Rebecca should have a final copy next week. Everyone has their piece of the project done, and she thanks the students for all their hard work.

PUBLIC COMMENTS UNRELATED TO THE AGENDA:

UNFINISHED AND OTHER BUSINESS:

Rebecca Hanson announced that she received an e-mail from a PSU student, promoting a presentation for Masters Research, talking about the benefits of Trees and Parking lots. When printed, it printed large enough for a poster. She passed the frame able size e-mail to the other Board members to share.

Bonnie Sears thought that perhaps she didn't need her glasses. Upon looking at it she said "I don't need these glasses, I really don't".

Bill Bolton exclaimed "It's a miracle!" and Rebecca said that we would request tabloid size from now on (This is a joke).

There is a large agenda scheduled for the next meeting. Rebecca Hanson wanted to take this opportunity to talk about protocol and how it relates to shutting people down when the conversation gets beyond and around where it should be. In the by-laws, before we accept the application as complete we have to listen to a presentation from the applicant. The by-laws don't state that there should be a brief presentation (3-5 min), the Board then accepts the application as complete, followed by another presentation, before the Board approves the application, or not. The Planning Board has always done it this way. Rebecca is trying to get an idea of what the Board needs as far as a presentation.

Brian Murphy suggested that the Board be given a synopsis of the plan to follow along with the application in front of you. Up to 5 minutes max.

Jack Scarborough stated that if and when the Board calls for public comment, it should be applicable to the issue being addressed. It is not an invitation for the public to address a broad spectrum of topics.

Bill Bolton stated that new business should be directed through Brian, prior to the meeting, where it will be given to the Board to decide whether to discuss or not.

Rebecca Hanson stressed to the Board that if a discussion needs to be shut down, to gently throw a pen at her or something. Jokingly, Bonnie Sears suggested using a squirt gun and Bill Bolton suggested using the hammer (gavel).

Jack Scarborough recommended that Rebecca not hesitate to gavel somebody down. Rebecca replied that the last meeting was the first time she's had to think of doing it. Again, she encouraged the Board to feel free to speak up.

Brian Murphy wanted to know if the Board preferred to have the easier cases listed on the Agenda first. The Board likes this idea. It was suggested that part of a procedure should entail a list of things that should be asked by the Board. Rebecca stressed that there are no smart or dumb questions. All questions are good. There was a brief discussion in regard to asking questions of an applicant based on something not regulated but suggested. Bill Bolton wanted to make it clear that any question could be asked.

Jack Scarborough clarified that Zoning enforces regulation. Planning facilitates utilization of assets within those areas that are zoned. If there is a need to alter the use within zoning, a request for a variance from the Zoning Board is needed. We are here to facilitate their use of the properties.

Brian Murphy stated that any question can be asked by the Board. They are trying to get a real broad sense of what the project is about.

PUBLIC COMMENTS:

Frank Miller offered 2 points to consider:

1. There are certain types of questions asked of an applicant. A lot of people apply for permits beyond the Town's land use regulations. State and/or Federal prevailing questions assure that a

project is in compliance with the spirit and intent of the Master Plan. State and Federal agencies don't want to be in conflict. They are not going to support something that's not meeting the intent of the local zoning.

2. When you determine and open up to the public and make a statement about people wishing to make comments in support or opposition, are comments of a general nature necessary? They are, but it was determined that comments of a general nature need to be brief statements.

ADJOURNMENT:

Jack Scarborough made a motion to adjourn; seconded by Bridget Powers. All in favor.
Meeting adjourned at **7:40 PM.**

PLEASE NOTE:

The public is invited to attend all meetings of the Planning Board. During official public hearings, the public is welcome to speak. For other items the public may speak at the discretion of the chair/board. Files on the applications and items above are available for inspection in the Planning Department in Town Hall, from 8:00 a.m. to 4:30 p.m., Monday through Friday. These applications and items are subject to change prior to final action. Contact the Planning Department if you have questions or comments about these or any related matters or if you have a disability requiring special provisions for your participation at 536-1731 or you can e-mail the Town Planner, Brian Murphy at: bmurphy@plymouth-nh.org.

Respectfully submitted,
Dawn Roach