



**Town of Plymouth
Select Board Meeting Minutes
Plymouth Town Hall
Plymouth, NH 03264**

February 11, 2019

Members Present: Mr. Bill Bolton Chairperson, Mr. John Randlett, Mrs. Valerie Scarborough, Mr. Bryan Dutille and Mr. Michael Ahern

Others Present: Mr. Paul Freitas, Town Administrator, Anne Abear, Finance Director, Colleen Kenny, Assistant to Town Administrator

6:00 PM: Mr. Bolton called the meeting to order with Mr. Dutille leading in the Pledge of Allegiance.

Approve Minutes:

- **January 28, 2019 – Work Session** - Mrs. Scarborough made a motion, seconded by Mr. Randlett to approve these minutes. Mr. Dutille and Mr. Ahern abstained as they were absent from the January 28 Work Session. **The remainder of the Select Board in favor.**
- **January 28, 2019 - Regular Meeting (Amended Minutes)** – Mr. Bolton made a motion, seconded by Mrs. Scarborough to approve these minutes as amended. Mr. Dutille and Mr. Ahern abstained as they were absent from the January 28 Regular Meeting. **The remainder of the Select Board in favor.**
- **February 7, 2019 – Public Hearing** – Mrs. Scarborough made a motion, seconded by Mr. Randlett to approve these minutes. Mr. Dutille and Mr. Ahern abstained as they were absent from the February 7, 2019 Public Hearing. **The remainder of the Select Board in favor.**

Announcements:

- The Select Board will meet on the following dates:
 - **Regular Meetings** – 6:00PM: Monday February 25th, March 11th. Work sessions prior to the regular meeting will start at 5:00PM.
 - **Public Hearing** will be held on KENO during the regular Select Board meeting, February 25, 2019 at 6:15PM.
 - Town Offices will be closed Monday, February 18th, 2019 in observance of Presidents' Day.

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All of the above meetings will be held in the Town Hall, unless otherwise posted.

- Citizens wishing to be listed on the Select Board's Agenda should notify the Town Hall before 12:00 PM the Friday before the scheduled meeting.
- Alternate members are always needed to fill positions on the Zoning and Planning Boards. If interested, please submit a letter of intent to the Plymouth Select Board's Office at 6 Post Office Square, Plymouth, NH 03264.

Chairman's Comments: None

Plaque Presentations: None

Correspondence: None

Appointments: None

Visitors:

- Brandon Miller – for discussion of the Farmer's Market future. In the last couple of years, they have seen a drop off of customers and a resulting drop off of vendors. The Farmer's Market would like to ask for the town's support in possibly moving locations, and possible financial support. Brandon passed out some Advisory Board ideas. Currently they could financially run the market once a month, although they have received negative feedback from customers on going that way. Brandon stated they do not have the finances to pay the rent at the Senior Center, pay for advertising, pay for labor to run the market, etc. Surveying customer last year, the most frequent comment was that customers don't see them so they forget they are there. The market is hoping if they move to Main Street, they would be more visible and get more customers. They are hoping to use the grassy area outside Town Hall or possibly the Common. The Market will be approaching the University about securing some parking during the Farmer's Market hours. The lot behind the bank or the lot by Silver Hall. Brandon's included in his handout the most successful market days which were the children's day where Rand's donated a bouncy house, and the fire department was there doing a demo. That was the busiest day. The Market came up with a calendar of events doing special days to bring people down. Brandon feels this would also potentially help Main Street businesses in bringing people down where they would visit the Farmer's Market and go visit the Main Street businesses while they were in town. They are open to any ideas and are passionate to keep it going but do not have the finances this year to do that. The Market believes if they could relocate to a downtown location,

they would be able to continue the weekly markets as they would not have to pay the \$1,800 per summer to the Senior Center for use of that facility. The musician is also paid \$40 per week which allows him to also sell his CD's, receive tips, etc. Mr. Bolton recalled that an attempt to hold the Farmer's Market in the Common in the past was not very successful. Brendon stated in that case, someone had made a request to close off Main Street for the Market and the Main Street vendors were not agreeable to that, understandably so. The Select Board proposed the Market also check out the area past the Armory where there are community gardens which would also provide parking, as well as the area across from the Flying Monkey. Brandon said he would check those areas out as well. The Market is hoping for the support of the Select Board so when he approaches Plymouth State University, he has that support in place. Once Brandon has spoken with PSU about parking, he will touch base with Mr. Freitas with an update.

PSU Update: None

Public Hearing: None

Permit Requests: None

Updates and Recommendations: None

Unfinished Business: None

New/Other Business: None

Committee Reports:

- **Chamber of Commerce:** None
- **Water District:** None
- **Campus Community Council Meeting.** This meeting has been postponed till March 5 due to the impending snow storm.
- **Conservation Commission Meeting.** Meeting to be held February 19. Ms. Scarborough stated there was an email from the Chair of the Energy Commission asking Commission members for their thoughts concerning keeping that in an on-hold status. Ms. Scarborough has not seen any feedback on that just the original email. Ms. Scarborough confirmed the Energy Commission consists of 5 members.
- **Planning Board** – Mr. Randlett stated that the Board worked on a subdivision split. They also worked on individuals going over the list of items to find things that can be implemented quickly and continued work on prioritizing the list.
- **Plymouth Business & Economic Development Committee** – Mr. Ahern stated there was a meeting January 28 and again on Feb 4 in which

there were stakeholders meeting with business owners and potential developers giving feedback on what they would like to see Plymouth do differently to do more business. The downtown part of that meeting wanted lower taxes and more parking. Then there was the other part of the conversation, which was also distinct. Such as Kevin French and the developer who owns the business park where Penny Saver is. So, there's a lot of good information, but there are definitely two needs, one more for downtown and one more for attracting more businesses to Tenney Mountain Highway. So that's where this committee is going possibly to split into two separate committees. Mr. Ahern has been doing research on what other towns are doing, finding out the capacity of the town, strength and weaknesses, what do we have going for us, etc. There are a lot of things that Plymouth has. He will emphasize that and get it out not only throughout the Town, but New England-wide to show that Plymouth would be a good opportunity for businesses if they are looking for a new town and the goal is to get that message out. Mr. Ahern also has been reading about growing your town from within with the developers we have that know about Plymouth and strengthening what we have. A two-pronged approach will be needed. Mr. Ahern intends to bring his camera to Town Hall and take photos, write some information down and really sell Plymouth and get it out to New England-wide publications. He would also like to have it fed to the town website so it's visible on the website. Daniel Lee from PSU is working with his middle school students on projects and this will be a project for them. They will plug in some numbers such as the total population within a 15-minute drive to Plymouth for pulling workers to certain businesses. Part of the capacity for inviting business is we don't want a factory that is going to hire 400 people it would be hard to find employees. But if the right business comes to Plymouth, we have a university in town and if it's not \$10 or \$12 an hour but something more, they have a supply of students every May that could potentially be utilized. Daniel Lee's job is to find out the population, find out the educational level for the area, to be able to plug into informational sheets that could be sent out. If someone gets this publication, they pick it up, find out about Plymouth and they call up and talk to maybe Brian or Paul. Then we might have a specific sheet that might go for someone who is thinking about retail, we might have someone thinking about more industrial, more high-tech and we could tailor our message to them based on that need. Frank came to two of the meetings with his wealth of knowledge on the parking and is very Main Street oriented. We envision him working very closely with the committee that is more Main Street oriented and working with them to find more parking because that is the issue there. Thanks to Frank.

- **Public Comment:** None.

6:25PM: Mr. Bolton made a motion to go into Non-public session in accordance with RSA 91-A:3, II (a thru i); seconded by Mrs. Scarborough. All in favor by poll vote.

Respectfully submitted,
Colleen Kenny