



**Town of Plymouth
Select Board Meeting Minutes
Plymouth Town Hall
Plymouth, NH 03264**

April 15, 2019

Members Present: Mr. John Randlett, Chairperson, Mr. William Bolton, Mr. Bryan Dutille, Mr. Michael Ahern, Mrs. Katharina Kelsey.

Others Present: Mr. Paul Freitas, Town Administrator and Ms. Kathryn Lowe, Executive Director

6:10 PM: Mr. Randlett called the meeting to order with Mr. Bolton leading in the Pledge of Allegiance.

Approve Minutes:

- **April 1, 2019 Work Session** – Mr. Bolton made a motion, seconded by Mrs. Kelsey to accept the minutes as written. All in favor.
- **April 1, 2019 Non-Public Work Session Meeting Minutes** – Mr. Ahern made a motion, seconded by Mr. Bolton to accept the minutes as written. All in favor.
- **April 1, 2019 Regular Meeting Minutes** – Mrs. Kelsey made a motion, seconded by Mr. Dutille to accept the minutes as written. All in favor.
- **April 8, 2019 Non-Public Work Session** - Mrs. Kelsey made a motion, seconded by Mr. Ahern to accept the minutes as written. All in favor with Mr. Bolton and Mr. Dutille abstaining as they were not at this Non-Public Work Session.

Announcements:

The Select Board will meet on the following dates:

- **Regular Meetings** –6:00PM: Monday, April 29, Monday, May 13 and Tuesday, May 28, 2019.

Work sessions prior to the regular meeting will start at 5:00 PM.

- PSU's Spring Fling will take place on April 26th and 27th 2019.
- Road bans for the Town of Plymouth will be in effect from March 1 through May 1, 2019. A list of the roads can be found at the Town Hall and on the Town website.

- Town offices will be closed on Monday, May 27, 2019 in observance of Memorial Day. The Plymouth Memorial Day parade will be held at 10:30AM (line-up begins at 10:00AM at the armory).

All of the above meetings will be held in the Town Hall, unless otherwise posted

- Citizens wishing to be listed on the Select Board's Agenda should notify the Town Hall before 12:00 PM the Friday before the scheduled meeting.
- Alternate members are always needed to fill positions on the Zoning and Planning Boards. If interested, please submit a letter of intent to the Plymouth Select Board's Office; 6 Post Office Square, Plymouth, NH 03264.
- The Board is seeking members for a new Advisory Budget Committee and asks anyone with an interest in serving to submit a letter of intent to the Plymouth Select Board's Office; 6 Post Office Square, Plymouth, NH 03264.

Chairman's Comments: None

Plaque Presentation: Shawn Hanlon was not available for this meeting. This presentation will be rescheduled to April 29 at the next Select Board meeting.

Correspondence: None

Appointments: Letter from Andy McDonald expressing interest in joining Plymouth Parks & Recreation Commission. Mr. Ahern made a motion to appoint Mr. McDonald to the Plymouth Parks & Recreation Commission, seconded by Mr. Dutille. All in favor.

PSU Update: None

Visitors:

- Girl's Scouts Brownie Troop 20183 presented requesting permission for community clean-up and asking for a location to be selected by the Select Board. It was suggested they join another clean-up group that will be doing a clean-up on Fairgrounds Road on this same day. That idea was accepted by Troop 20183.
- Kevin French discussed the Plymouth Economic Development Committee and their meeting regarding Green Street and Town West Road with respect to gaining landowners' thoughts and ideas regarding traffic concerns and potential solutions. Mr. Ahern requested a list of names of the landowners be gathered in order to reach out to them in

this regard. Mr. French stated he would be glad to do that. Mr. Ahern requested a motion to allow him to work with Mr. French on this project with further direction and discussion with the Select Board. This motion was seconded by Mr. Bolton. All in favor.

New Purchase Orders: Joe Fagnant, Plymouth Highway Manager, requested direction from the Select Board regarding the repair of a large puddle on Highland Street in front of Eco Electric to include drainage and a culvert. Due to budget constraints, this project will be delayed until the new budget year and school is out for the summer. Mr. Fagnant confirmed he would have a future meeting with the Select Board regarding this project after July 1. Mr. Fagnant is also in the process of creating a punch list of repairs/issues for review by the Select Board.

Updates and Recommendations: None

Personnel: None

Carry-Over Requests: None

Permit Requests: None

Unfinished Business: None

New/Other Business:

- Colin McIver presented to discuss weather-related erosion to the Plymouth Airport. Mr. McIver presented with pictures to show the damage and to request advice from the Select Board on the best way to repair the damage this erosion has caused. Discussion of grants/programs that may be able to assist in the cost of these repairs.
- Mr. Freitas discussed the Hitchner site on Highland Avenue and the complaints of potential of hazardous waste by residents. Discussions in process for a potential review of the monitoring wells by Brownfield to ensure all hazardous waste has been mitigated on Town property.
- The Board of Selectmen will need to make a final motion on the NHEC Agreement regarding the credits owed by the Town of Plymouth based on reassessed values. Mr. Ahern made a motion to accept the agreement between the Town of Plymouth and NHEC currently on the table. Seconded by Mr. Bolton. All in favor.

Committee Reports:

- **Economic Development:** Mr. Ahern and Brian Murphy met with NH Cooperative Extension regarding an Economic Development project regarding Green Street. Mr. Ahern and Mr. Murphy will be having further discussion before involvement with NHCE will be brought to the Select Board for approval.
- **Planning Board:** Implementation issues were discussed at their last meeting regarding zoning and what that involves. This discussion will be brought up again at their next meeting when more members of the Planning Board are present to participate.
- **Other:** Mr. Ahern commented on slides he found of a Plymouth parade from 1963. He also has pictures of Plymouth's 200th Anniversary parade and the Plymouth Inn. He would like to show them to the Board once they are all organized.
- **Plymouth Water & Sewer:** Mr Freitas met with Interim Director of Plymouth Water & Sewer, Don Jutton. Mr. Jutton would like the two Boards to meet for a public work session. A request for this meeting will be sent to Mr. Jutton for the next Plymouth Board meeting scheduled for April 29.

Public Comments: No Comments

7:13 PM – Mr. Bolton made a motion to adjourn, seconded by Mrs. Kelsey. All in favor.

Respectfully submitted,
Colleen Kenny