



**Town of Plymouth
Select Board Meeting Minutes
Plymouth Town Hall
Plymouth, NH 03264
May 13, 2019**

Members Present: Mr. William Bolton, Mr. Michael Ahern, Mrs. Katharina Kelsey, Mr. Bryan Dutille

Absent: Mr. John Randlett, Chairperson

Others Present: Mr. Paul Freitas, Town Administrator and Ms. Kathryn Lowe, Executive Director, Anne Abear, Finance Director

6:00 PM: Mr. Bolton called the meeting to order with Mr. Dutille leading in the Pledge of Allegiance.

Approve Minutes:

- **April 29, 2019 Non-Public Work Session Minutes** – Mr. Dutille made a motion, seconded by Mr. Ahern to accept the minutes as written. All in favor. Ms. Kelsey abstained as she was not in attendance at this meeting.
- **April 29, 2019 Regular Meeting Minutes** – These minutes were not approved as there were not enough Select Board members in attendance at this meeting that were present at the meeting of April 29. These minutes will be approved at the next Select Board meeting.
- **May 6, 2019 Work Session Minutes** – Mr. Ahern made a motion, seconded by Ms. Kelsey to accept the minutes as written. All in favor. Mr. Dutille abstained as he was not in attendance at this meeting.

Announcements:

- The Select Board will meet on the following dates:

Work Session Meeting – 5:00PM: Tuesday, May 28, Monday, June 10 and Monday, June 24, 2019

Regular Meeting – 6:00PM: Tuesday, May 28, Monday, June 10 and Monday, June 24, 2019

- PVW&SD Hydrant Flushing between May 13th and June 7th.
- Town offices will be closed on Monday, May 27, 2019 in observance of Memorial Day. The Plymouth Memorial Day Parade will be held at 10:30AM. Line-up begins at 10:00AM at the Armory.

All of the above meetings will be held in Town Hall, unless otherwise posted.

- Citizens wishing to be listed on the Select Board's Agenda should notify the Town Hall before 12:00 PM the Friday before the scheduled meeting.
- Alternate members are always needed to fill positions on the Zoning and Planning Boards. If interested, please submit a letter of intent to the Plymouth Select Board's Office; 6 Post Office Square, Plymouth, NH 03264.
- The Board is seeking members for a new Advisory Budget Committee and asks anyone with interest in serving to submit a letter of intent to the Plymouth Select Board's Office; 6 Post Office Square, Plymouth, NH 03264.

Chairman's Comments:

Correspondence:

Appointments:

PSU Update:

Visitors: Shawn Hanlon from Plymouth Ford presented to discuss his new ownership/partnership of the previous Meredith Ford. He provided updates for modernization of this dealership to the interior and exterior, additional new and used inventory, new lifts, state of the art collision center, employee training, etc. Mr. Hanlon expressed his enthusiasm and excitement to be part of the Town of Plymouth and its residents.

New Purchase Orders:

Updates and Recommendations:

Personnel:

Carry-Over Requests:

Permit Requests:

New/Other Business:

- Review and Acceptance of New Hampshire Department of Justice Police Grant in the amount of \$120,000 for 2 years and designation of Paul Freitas, Town Administrator as signatory of grant. This grant will be used for the officers' time primarily with respect to drug enforcement. Mr. Ahern made a motion to accept the funds authorizing Paul Freitas signatory authority, seconded by Mr. Dutille. All in favor.
- Parking Committee: Mr. Ahern spoke on this committee and presented Carol Dunn, 77 Main Street owner of Dressers Unlimited. Discussion of employee and customer parking. Asking the Board to continue the research of potential parking spots as well as meter fees being put into a parking 'fund'. Comparison of fees between PSU and Town of Plymouth. Also requested additional enforcement of the meters. Kiosk discussion and parking fine increases presented with Chief Steve Lefebvre. Phase 1 of this Committee will be items that can be done very quickly as opposed to those that may take additional time to review, ensuring the right decision for everyone is made. Information to be submitted to the Board for their review to show what is included in Phase 1 with hopes of being on the Agenda for the next Select Board meeting. A hearing will be required for the modification of the parking fine ordinance which will be scheduled as soon as possible. Additional discussion on adding parking spaces by the Senior Center and the Highway Department.
- Treating of the Common: Follow up on organic treatment versus chemical treatment. Due to the substantial increase in the cost of organic versus chemical treatments, and the lack of funding for this increase, it was agreed to continue with the current practice at this time.

Committee Reports:

Parking Committee: Mr. Mike Ahern spoke on the last meeting which was in preparation of tonight's Select Board meeting. This meeting was well attended and good progress was made. Focus was on customer and employee parking and continued growth of the Plymouth area.

Planning Board Work Session: Mr. Bolton attended this meeting to discuss some outstanding issues and prepare for the next meeting. Mr. Bolton also shared the PRLAC meeting held April 30 regarding an update to Northern Pass. A Supreme Court hearing will be held May 15 for final determination on where this goes next.

Other: Ms. Kelsey stated she had follow-up on the Brownie Troop that participated in the clean-up of Fairgrounds Road. They were successful in collecting 47 bags of garbage. Mt. Village Charter School also participated in a cleanup on the Pemi River Bank as well. Ms. Kelsey suggested a note of

appreciation would be a nice gesture thanking these two groups for their efforts.

Town Administrator Update:

Public Comments:

6:43 PM – Mr. Dutille made a motion to go into Non-public session in accordance with RSA 91-A:3, II (a thru i), seconded by Ms. Kelsey. All in favor.

Respectfully submitted,
Colleen Kenny