



**Town of Plymouth
Select Board Meeting Minutes
Plymouth Town Hall
Plymouth, NH 03264
June 24, 2019**

Members Present: Chairperson, Mr. John Randlett, Mr. Michael Ahern, Mr. Bryan Dutille

Absent: Mr. William Bolton, Ms. Katharina Kelsey

Others Present: Mr. Paul Freitas, Town Administrator and Ms. Kathryn Lowe, Executive Director

6:00 PM: Mr. Randlett called the meeting to order with Mr. Dutille leading in the Pledge of Allegiance.

Approve Minutes:

- **June 10, 2019 Work Session Meeting Minutes** – Mr. Ahern made a motion, seconded by Mr. Dutille to accept the minutes as written. All in favor.
- **June 10, 2019 Non-Public Work Session Minutes** – Mr. Dutille made a motion, seconded by Mr. Ahern to accept the minutes as written. All in favor.
- **June 10, 2019 Regular Meeting Minutes** – Mr. Ahern made a motion, seconded by Mr. Dutille to accept the minutes as written. All in favor.

Announcements:

- The Select Board will meet on the following dates:

Work Session ONLY – 5:00PM: Monday, July 8, 2019

Regular Meeting – 6:00PM: Monday, July 22, 2019

Work sessions prior to the regular meeting will start at 5:00PM

All of the above meetings will be held in Town Hall, unless otherwise posted.

- Town Hall will close at 3:00 PM on Monday, July 1, 2019 for staff training.
- Town Offices will be closed on Thursday, July 4, 2019 for Independence Day.
- Citizens wishing to be listed on the Select Board's Agenda should notify the Town Hall before 12:00 PM the Friday before the scheduled meeting.
- Alternate members are always needed to fill positions on the Zoning and Planning Boards. If interested, please submit a letter of intent to the Plymouth Select Board's Office; 6 Post Office Square, Plymouth, NH 03264.

Chairman's Comments:

Correspondence: Letter of Resignation received from Barbara Small as Assistant to the Prosecutor for the Plymouth Police Department. Mr. Dutille made a motion, seconded by Mr. Ahern, to accept the Letter of Resignation from Barbara Small. All in favor.

Appointments:

- Request for Reappointment from Ted Wisniewski to the Advisory Budget Committee.
- Request from Brandon Pike for appointment to the Advisory Budget Committee.
- Request from Patrick Wetmore for appointment to the Advisory Budget Committee.
- Request from Michael Weaver for appointment to the Advisory Budget Committee.

Contact will be made with Brandon Pike, Patrick Wetmore and Michael Weaver for interviews with the Select Board for this Advisory Budget Committee position. An announcement will be made once a decision has been finalized.

PSU Update:

Visitors:

New Purchase Orders:

- Chief Steve Lefebvre, Plymouth Police Department, presented a purchase order for renewal of the licensing and maintenance software agreement for police reporting and dispatch. Fiscal year 2020: **\$14,798.75**. Mr. Ahern

made a motion, seconded by Mr. Dutille to approve this purchase order request. All in favor.

- Highway Manager, Joe Fagnant, presented with a purchase order for the Highland Street work to be completed in response to a pending issue by Eco-Electric: **\$21,447.00**. Three bids were presented, D.A. White Excavating was chosen for this work. One lane traffic for this assumed 1-day project which is hoped to be completed prior to the start of school in Fall 2019. Mr. Ahern made a motion, seconded by Mr. Dutille to approve this purchase order. All in favor.
- Kathryn Lowe, Executive Assistant, presented with a purchase order for a new phone system for the Plymouth Town Hall: **\$8,369.85**. The current system is approximately 20+ years old and Signet has proposed an upgrade to our current system. Mr. Ahern made a motion, seconded by Mr. Dutille to approve this purchase order. All in favor.

Updates and Recommendations:

Personnel:

Carry-Over Requests:

Permit Requests:

New/Other Business:

- Resident Neil McIver presented expressing his concerns regarding the subdivision of property from the Barlows to the Martozas. Mr. McIver requested follow up from the Planning Board. Land Use & Planning Director, Mr. Brian Murphy, responded that he did, in fact, forward a Notice of Violation to the Barlows providing them with 2 options to resolve this issue. Some questions needed to be addressed with Town Counsel, which were resolved today and will be conveyed to the Barlows. A time frame for completion of this matter is hard to determine, but the Board agreed to let Mr. McIver know once this matter is completely resolved.
- Resident Neil McIver presented on another issue involving the process used to sell 85 Loon Lake Road. Mr. Randlett read a response to Mr. McIver's questions regarding the sale of this property which was provided by Town Counsel. According to our Town Counsel, this property, acquired by tax deed, was handled properly by the Plymouth Select Board. Mr. McIver was invited to contact Town Counsel and discuss this further if he has any additional questions.

- Sandra Jones (PARIE) AND Gary Lemay (NH Electric) presented on their idea of placing one electric vehicle charger at one of the metered parking spaces on Green Street, next to the Amphitheatre. A solar panel is installed there currently and runs a credit each year which would provide for this charger. The Town pays the membership for this panel now and this charger would be donated by NH Electric along with an anticipated donation from business owners for the installation. The Town would continue to receive the parking meter revenue while the charging station is being used. If agreed, this charger would appear on a list of charging stations available to the public in the State of NH. PARIE would be interested in seeking a grant in the future to purchase more solar panels that could be mounted on the unit currently there. Mr. Ahern expressed his concerns on behalf of the Economic Development Committee and the Parking Committee. Business owners are already very concerned about the lack of parking in Plymouth and at this time and with these issues, it might be a hard sell. The idea of this electric vehicle charger could possibly be moved to a different location that would remain in the downtown area but not impact the heaviest of parking spots for downtown businesses. Mr. Dutille suggested that the cord for plugging would reach to a vehicle in the next spot as well. The spot would be marked for electric car charging and would include a parking meter as well. Perhaps this discussion could continue with the Parking Committee, as well as the full Board. It was agreed this matter would be discussed at the next Select Board Work Session and Mr. Ahern would discuss further with the Parking Committee and invite Ms. Jones and Mr. Lemay to a future meeting.

Committee Reports:

- Parking Committee – Mr. Ahern spoke on this Committee who has been talking with Mike Vignale about the Plymouth Inn site for potential parking. Mr. Vignale provided a design with 15 spots which the Board will further discuss.
- Parks & Recreation Commission – Mr. Dutille spoke on this Commission who met regarding the use of chemicals on the Town Common. It was a good discussion where further review of the costs and other options aside from the chemicals being used will be performed.

Town Administrator Update:

Public Comments:

- Resident Jeff Hale spoke on supporting the Electric Vehicle charging station as he too has an electric vehicle and believes this idea is a good

one and will serve the future needs of residents and visitors in the downtown area.

7:11 PM – Mr. Dutille made a motion to go into Non-public session in accordance with RSA 91-A:3, II (a) Personnel, (b) Hiring, (c) Reputation, (d) Real Estate, (e) Law Suits, (i) Emergency Preparation and (l) Legal Advice which was seconded by Mr. Ahern. All in favor.

Respectfully submitted,
Colleen Kenny