



**Town of Plymouth  
Select Board Meeting Minutes  
Plymouth Town Hall  
Plymouth, NH 03264  
September 23, 2019**

**Members Present:** Chairperson, Mr. John Randlett, Mr. Michael Ahern, Mr. Bryan Dutille, Mrs. Jenny Thibeault

**Absent:** Mr. William Bolton

**Others Present:** Mr. Paul Freitas, Town Administrator and Ms. Kathryn Lowe, Executive Director

6:00 PM: Mr. Randlett called the meeting to order with Mr. Ahern leading in the Pledge of Allegiance.

**Approve Minutes:**

- **September 9, 2019 Regular Meeting Minutes** – Mr. Dutille made a motion, which was seconded by Mr. Ahern to approve these minutes. All in favor. Mrs. Thibeault abstained as she was not present at this meeting.
- **September 9, 2019 Work Session Minutes** – Mr. Dutille made a motion, which was seconded by Mr. Ahern to approve these minutes. All in favor. Mrs. Thibeault abstained as she was not present at this meeting.
- **September 9, 2019 Non-Public Meeting Minutes** – Mr. Ahern made a motion, which was seconded by Mr. Dutille to approve these minutes. All in favor. Mrs. Thibeault abstained as she was not present at this meeting.

**The following minutes have been sealed:**

- September 9, 2019 Non-Public Meeting Minutes

**Announcements:**

- The Select Board will meet on the following dates:

- **Regular Meeting** – 6:00 PM: Tuesday, October 15 and Monday, October 28, 2019

**Work sessions prior to the regular meeting will start at 5:00 PM**

***All of the above meetings will be held in Town Hall, unless otherwise posted.***

- Public Hearing on the amended parking ordinance to be held on Tuesday, October 15, at 6:15 PM with a second Public Hearing, if needed, scheduled for Monday, October 28, 2019 at 6:15 PM. The proposed ordinance is available for viewing in the Selectmen's Office located at 6 Post Office Square during normal office hours 8:00 AM to 4:30 PM, Monday through Friday. Interested citizens are encouraged to attend the public hearing and express their views. Questions regarding the proposed ordinance should be addressed to the Town Planner, Brian Murphy, at 603-536-1731 or [bmurphy@plymouth-nh.org](mailto:bmurphy@plymouth-nh.org). Written comments may be mailed to the Selectmen's Office at 6 Post Office Square, Plymouth, NH 03264.
- Citizens wishing to be listed on the Select Board's Agenda should notify the Town Hall before 12:00 PM the Friday before the scheduled meeting.
- Alternate members are always needed to fill positions on the Zoning and Planning Boards. If interested, please submit a letter of intent to the Plymouth Select Board's Office; 6 Post Office Square, Plymouth, NH 03264.
- The Town Offices will be closed on Monday, October 14, in observance of Columbus Day.

**Chairman's Comments:**

- Karen Freitas – retirement as Town Clerk. The public is invited to attend a Retirement Get Together for Karen upstairs in the Town Hall on Wednesday, September 25, 2019 from 3:00 to 5:00 PM to say their goodbyes and enjoy some light refreshments.

**Appointments:**

- Due to the upcoming retirement of the Plymouth Town Clerk, the Select Board has appointed Jaseya Girona as the Acting Municipal Agent for the Town of Plymouth. The effective date of this appointment is October 1, 2019. Motion to approve this appointment was made by Mr. Dutille, seconded by Mrs. Thibeault. All in favor.

**Visitors:****New Purchase Orders:**

- Joe Fagnant, Highway Manager, appeared to discuss a failed culvert on Carmel Drive. Estimated cost to fix this failed culvert is \$26,400. Mr. Dutille moved to accept this purchase order in the amount of \$26,400 for the repair of this failed culvert, which was seconded by Mrs. Thibeault. All in favor.

**Updates and Recommendations:** None**Personnel:** None**Carry-Over Requests:** None**Permit Requests:** None**New/Other Business:**

- Crosswalk Safety Concerns discussion. Carol Hahn and Jessica Wixson-Shaw discussed their concerns regarding Plymouth crosswalks. Chief Lefebvre also appeared to discuss the statistics showing 41 accidents not in crosswalks and 17 in crosswalks totaling 58 within the last 20 years. It was suggested that the discussion continue via social media in collaboration with Plymouth State University, as well as a potential campus project to raise awareness. Marlin Collingwood also attended this discussion and will bring this issue forward with the PSU Student Senate. Potential signage also an option that PSU would provide with student involvement. Ms. Lowe also commented that history has proven that signs alone, whether on marked crosswalks or in the ground, unfortunately do not do a sufficient job to prevent pedestrians from crossing roads in unmarked areas or in unsafe ways. Paul Freitas suggested crossovers/pedestrian bridges on Highland Street as an option with perhaps funding provided via a grant. It was agreed that this issue needs to be addressed in a multi-pronged effort with the help of the Town, the Community and Plymouth State University. Further discussion will be brought forward.

**Committee Reports:** None**PSU Update:****Town Administrator Update:**

- 2019 Moose Plate Award. Plymouth was able to receive grant funds to restore the bell tower at the Town Hall. This will benefit the residents

of the Town so the bell can once again be rung for special occasions, holidays and special events.

**Public Comments:**

- Marlin Collingwood again presented to let the public know of Plymouth State University's upcoming events:
  - The Governor's Cup will be held on Saturday at Allwell North, public is invited. 600 students and parents expected.
  - PSU student count will be provided this week or next once the numbers have been provided to the State.
  - October 17 is a PSU & Landlord meeting from 2-3. Anyone welcome to attend.
  - October 4 and 5 is Homecoming & Parent and Family Weekend.

**6:38 PM** – Mrs. Thibeault made a motion to go into Non-public session in accordance with RSA 91-A:3, II (a) Personnel and c) Reputation, seconded by Mr. Dutille. All in favor.

Respectfully submitted,  
Colleen Kenny